

## In Short :-

### What are the documents required for Online application for Registration under ONMRC ?

- 1) Payment towards application for registration fees only through online mode SBI e-pay / SB Collect mode only (\*\*Refer instructions how to pay through SBI Collect)
- 2) All the scan copy should be in .jpg/.jpeg formats
- 3) Coloured passport size photograph (Max size 4.5 cm wide x 5 cm height or 150 Pixel) in professional attire (With White Apron) , weight- Max-50 Kb means fresh students should have in their school dress codes and service holders in their professional dress codes with Apron , failing which the application for registration will get rejected.
- 4) The back ground of the photograph should be white
- 5) Scan copy of Full signature of the applicant (Size- width max 6 cm, height max-1.5cm or 250 Pixel), weight max-20 kb
- 6) Scan copy of the CLC/TSLC/SLC (Nursing Training school leaving certificate) for the New / Fresh / Duplicate Registration applicants (failing which the application will be rejected) (Size of the Scan copies should be 750 x 540 Pixel. Weight within 100-150 Kb)
- 7) Both Side of Scan copy of Present Registration certificate for Renewal / Reciprocal applicants (failing which the application will be rejected) () (Size of the Scan copies should be 750 x 540 Pixel. Weight within 100-150 Kb)
- 8) *For reciprocal registration, after applying online, the candidate should submit the print copy of online application along with his/her original registration certificate , self certified / attested Xerox copies of certificates & mark sheets starting from matriculation till the course of Nursing , valid Adhar Card , and payment proof (challan ) (All 3 copies) to the ONMRC office by Speed Post / Courier / in person (Self) and after receiving of same, the application will be processed.*

**N.B:- Scan copy of Pass port size photograph and signature is mandatory for all applicants and CLC/SLC/TSLC is mandatory for fresh applicants and present registration certificate (both side) is mandatory for renewal applicants.**

### During online Application if Error Occurs :

While applying online for Registration Certificate, sometimes the Candidate / Computer operator may face some Technical error and Application will not get submitted online. This is due to low internet connectivity or huge size / weight of the Scan copy or other formats of Scan copies (other than .jpg / .jpeg). So, candidates / computer operators are advised to Save the scan copies of photo (150 Pixel within 50kb), Clear Signature (250 Pixel within 20Kb) and Both side of existing Registration certificate (750 x 540 pixel, within 100-150 Kb) only in .jpg / .jpeg formats only.

Once the error occurred, Candidates / Computer operators are advised to apply again afresh (Don't click back to apply again) after some times. If again this error occurs, they are advised to type all desired information in a Word/ Document format and mail the information along with scan copies of Photo, signature, Certificates to the email for solution. Within 48 hours, they will be intimated over phone / email.

Email- [onmrchelpline@gmail.com](mailto:onmrchelpline@gmail.com)

**Word Format for sending Information to Technical help (with scan copies of Photo / Sign / Certificates)**

Type Of Registration	
Course passed	
If M.Sc Specialty for MSC	
Year of Passing	
Name of the Institution	
SBI e-Pay	
SBI Ref No	
Amount Paid	
Date of Payment	
Full Name	
Fathers Name	
Mothers Name	
Date of Birth	
Sex	
Address	
MOB No	
Email	
Exam Held	
Duration of course from	
Duration of Course To	
Roll no issued by Nursing Board	
Existing Registration No	
Existing Regd Date	
Existing Regd Valid	
Examining Board	
Date of publication of result	

**Email- [onmrhelpline@gmail.com](mailto:onmrhelpline@gmail.com)**